

ILLUSTRATIVE PART 1 FORM

PART 1 DATE: September 23, 2016

Ohio Power Company (“Company” or “AEP Ohio”) is procuring full requirements service for its Standard Service Offer (“SSO”) customers through a competitive bidding process (“CBP”), consistent with the Opinions and Orders of the Public Utilities Commission of Ohio (“PUCO” or “Commission”) in Case No. 13-2385-EL-SSO.

The Part 1 Application consists of the online Part 1 Form and necessary supporting documents that are uploaded to the application website. Before completing the Part 1 Form, please review the CBP Rules and the Master SSO Supply Agreement so that you understand the conditions under which the auction will be conducted. You will be required to acknowledge specific portions of these rules before proceeding to the Part 1 Form. Terms not explicitly defined in the Part 1 Form are defined in the Glossary, the CBP Rules, or the Master SSO Supply Agreement. These documents are posted to www.AEPOhioCBP.com as they become available.

By completing the Part 1 Form, you agree to the CBP Rules and agree to accept the provisions contained in the Master SSO Supply Agreement.

Information and materials that you submit in the Part 1 Application may be provided on a confidential basis to the Commission and their representatives. Financial and credit information submitted with the Part 1 Application will be provided on a confidential basis to representatives of AEP Ohio for a creditworthiness assessment. The Commission, the Commission Consultant, and representatives of AEP Ohio will receive a list of Qualified Bidders.

Upon completion of the Part 1 Application process, the names of Qualified Bidders will be provided to other Qualified Bidders on a confidential basis. As part of this Part 1 Application, you are required to certify that you will keep confidential the list of Qualified Bidders that will be provided to you.

INSTRUCTIONS FOR APPLICATION

There are two (2) parts to the application process. In the Part 1 Application, interested parties apply to become Qualified Bidders. In the Part 2 Application, each Qualified Bidder makes certifications, provides an indicative offer, and posts pre-bid security to become a Registered Bidder.

The exclusive method for an Applicant to respond to the qualification standards required in the Part 1 Application is by completing the online Part 1 Form and uploading the required supporting documents to the application website. Applicants will be provided login credentials for the application website upon request. In the online Part 1 Form, an Applicant may provide contact information for up to four (4) individuals to be included in electronic communications from the Auction Manager. This illustrative form provides notice of the requirements.

PLEASE COMPLETE ALL FIELDS. ADDITIONAL REQUIRED FIELDS MAY APPEAR DEPENDING ON THE RESPONSE TO EACH QUESTION.

I. Part 1 Application Submission

Applicants must use the online Part 1 Form to submit the Part 1 Application including all necessary supporting documents. Applicants must:

- Complete the online Part 1 Form in its entirety;
- Upload to the application website **one (1) electronic copy** of documents required to support the Part 1 Form; and
- Upload to the application website **one (1) electronic copy** of each required Insert. “Inserts” are separate forms in Microsoft Word format that Applicants complete, sign (and have the signature notarized when instructed), scan, and upload to the online form.

A “day” is a business day and all times are Eastern Prevailing Times (“EPT”).

*The online Part 1 Form **MUST** be received by the Auction Manager no later than 12 PM (noon) EPT on September 23, 2016 (the Part 1 Date).*

Inquiries may be directed to the Auction Manager by:

- telephone (215) 568-0200
- through the “Ask a Question” page on the CBP website at www.AEPOhioCBP.com

II. Part 1 Application Submission

Notifications

The Auction Manager provides all notifications to the Representative by email. Any notification or other written communication from the Auction Manager to an Applicant that is sent by email will be sent to the email address provided for the Representative and the Representative's Nominees. Any such notification or communication will be deemed received by the Applicant at the time of delivery or transmission, that when delivery or transmission occurs after 6 PM on a business day or occurs on a day that is not a business day, receipt will be deemed to occur at 9 AM on the following business day. Any communication from the Applicant to the Auction Manager by email regarding the application process should be addressed to AEP-CBP@nera.com.

Acknowledgment of Receipt

The exclusive method for an Applicant to respond to the qualification standards required in the Part 1 Application is by completing the online Part 1 Form and uploading the required supporting documents to the application website. Upon first submission of the Part 1 Application, the Auction Manager acknowledges receipt by email.

Timing of Part 1 Application Review

If a Part 1 Application is received before 12 PM (noon) on any day during the Part 1 Window, the Auction Manager acknowledges receipt on the day the Part 1 Application is received with the results of an initial review. If a Part 1 Application is received after 12 PM (noon) on any day during the Part 1 Window prior to the Part 1 Date, the Auction Manager sends the acknowledgment of receipt along with the initial review by 12 PM (noon) of the next day. The initial review states either that the Part 1 Application is complete and is being considered, or the initial review states that the Part 1 Application is deficient.

Deficiencies

If the Auction Manager sends a deficiency notice to the Applicant, the notice lists items of the Part 1 Application that are incomplete or require clarification. If an Applicant receives a first deficiency notice from the Auction Manager, the Applicant has until 12 PM (noon) on the Part 1 Date, or until 6 PM on the day following the business day during which such deficiency notice is sent to the Applicant, whichever comes later, to respond. If the Applicant does not correct or adequately explain the deficiency within the time allowed, the Part 1 Application may be rejected. If the Applicant provides additional information and the Part 1 Application becomes complete, the Auction Manager sends a notice that the Part 1 Application is complete and is being considered.

Late Part 1 Applications

No late Part 1 Applications will be accepted under any circumstances.

Part 1 Notification

An Applicant becomes a Qualified Bidder pursuant to a successful Part 1 Application if its Part 1 Application is received on or before 12 PM (noon) on the Part 1 Date and if its Part 1

Application is complete. The Auction Manager notifies each Applicant regarding its status by the Part 1 Notification Date.

PART 1 FORM

In this illustrative form, fields that only appear in response to specific responses (as marked throughout this illustrative form) appear in red boxes. Other red boxes (with thicker borders) are Inserts that the Applicant completes. Uploads of supporting documents are denoted by:



The contents of the Inserts are provided immediately following their upload location. This form is illustrative; wording in the online form or in the Inserts may vary from what is shown.

1.1 Basic Applicant Information

Name of Applicant (company name)

Is the Applicant name the same as the name above?

Yes No

IF NO, PLEASE PROVIDE THE LEGAL NAME BELOW.

Legal Name of Applicant

Place of Incorporation (If applicable)

Federal Tax I.D.

D&B DUNS #

Type of Business Organization
(Corporation, Partnership, etc)

Years in Business

URL for Applicant's Website

Is the legal or trade name provided above for the Applicant expected to change from now until the Commission renders a decision on the results of the auction?

Yes No

IF YES, PLEASE PROVIDE THE FOLLOWING INFORMATION.

New Name of Applicant

Expected Date of Name Change

Please be advised that if the Applicant becomes a Qualified Bidder, the Applicant will be required to notify the Auction Manager when the change to its name, as disclosed above, has been effected, and to provide evidence of the change. The Applicant is also required to advise the Auction Manager if the change to the Applicant's name, as disclosed above, does not occur on the expected date.

1.2 Designation of the Applicant's Representative

An officer or director of the Applicant designates an individual (called the "Representative") to represent the Applicant in the auction. The Representative is the only person authorized to designate a person other than himself or herself to submit bids in the auction.

The officer or director of the Applicant must designate the Applicant's Representative by completing the Representative Designation Insert. **THE CERTIFICATION MUST BE SIGNED BY THE OFFICER OR DIRECTOR AND THE SIGNATURE MUST BE NOTARIZED. THE PERSON MAKING THIS CERTIFICATION CANNOT BE THE REPRESENTATIVE OR ANY OF THE NOMINEES.** The Representative Designation Insert (#P1-1) is available on the application website.

PLEASE PROVIDE BELOW THE CONTACT INFORMATION FOR THE APPLICANT'S REPRESENTATIVE AND UPLOAD THE DESIGNATION BY THE OFFICER OR DIRECTOR.

Contact Information for Applicant's Representative

<i>Given Name(s)</i>	<i>Last Name</i>	
<input type="text"/>	<input type="text"/>	
<i>Title</i>	<input type="text"/>	
<i>Street Address 1</i>		
<input type="text"/>		
<i>Street Address 2</i>		
<input type="text"/>		
<i>City</i>	<i>State</i>	<i>Zip Code</i>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<i>Telephone No.</i>	<i>Cell Phone No. (optional)</i>	<i>Email Address</i>
<input type="text"/>	<input type="text"/>	<input type="text"/>



REPRESENTATIVE DESIGNATION INSERT (#P1-1)

Name of Applicant

REPRESENTATIVE DESIGNATION INSERT (#P1-1)

I, _____ (the Officer), certify that I am an officer or director of the Applicant, empowered to undertake contracts and bind the Applicant. I understand and accept the CBP Rules and the provisions contained in the Master SSO Supply Agreement.

All the information contained in this Application is true and correct to the best of my knowledge and belief. I designate _____ (the Representative), whose contact information is provided in the online Part 1 Form, to act as the Representative of the Applicant in the auctions under AEP Ohio's CBP.

Signature of Officer or Director

Date

Title

Signature and Seal from Notary Public

Date

1.3 Representative

***First Item:* Acknowledgment of Representative Responsibilities**

In the previous section, an officer of the Applicant designates the Representative to represent the Applicant in the auction held under AEP Ohio's CBP. The Applicant's Representative has certain responsibilities under the CBP Rules. The Auction Manager provides to successful Applicants materials for participation in the auction, including a Bidder User Manual and Confidential Information required for the submission of bids. The Auction Manager provides these materials to the Representative and the Representative is the only person at the Applicant authorized to distribute such materials to other authorized personnel of the Applicant in accordance with the undertakings required of each Applicant for the handling of Confidential Information, as further explained in the CBP Rules. The Auction Manager also provides these materials to the Nominees should the Representative elect to receive these materials by secure electronic file transfer.

PLEASE COMPLETE AND UPLOAD THE REPRESENTATIVE RESPONSIBILITIES INSERT (#P1-2). THIS CERTIFICATION MUST BE SIGNED BY THE REPRESENTATIVE AND THE SIGNATURE MUST BE NOTARIZED.



REPRESENTATIVE RESPONSIBILITIES INSERT (#P1-2)

Name of Applicant

REPRESENTATIVE RESPONSIBILITIES INSERT (#P1-2)

I, _____ (the Representative), hereby certify that I am authorized by the Applicant to serve as Representative, to represent the Applicant: (i) generally in the auctions held under AEP Ohio's CBP, and (ii) in particular for purposes of the Part 1 Application.

If there are material changes to the Applicant's information provided in the Part 1 Application for an auction, I agree to notify the Auction Manager as soon as practicable.

I further certify that I will be responsible for all Confidential Information Regarding the Auction provided to me or my Nominee(s) including Confidential Information for the submission of bids and that I will ensure that this Confidential Information is only distributed to other individuals who are authorized to act on behalf of the Applicant according to the rules for the handling of Confidential Information included in the CBP Rules.

Signature of Representative

Date

Signature and Seal from Notary Public

Date

Second Item: Method of Communication

PLEASE ELECT THE METHOD BY WHICH THE AUCTION MANAGER WILL PROVIDE DOCUMENTS NECESSARY FOR PARTICIPATION IN THE AUCTION SUCH AS THE BIDDER USER MANUAL. These documents are either provided electronically by secure electronic file transfer or these documents are saved to a CD and sent by overnight delivery service. If the Representative elects to receive such documents by secure electronic file transfer, the Auction Manager also provides these materials to any Nominee. **PLEASE CHOOSE ONE OPTION.**

secure electronic file transfer

overnight delivery service

Third Item: Designation of Nominees

Any notification or other written communication from the Auction Manager that is sent by email will be sent to the email address provided for the Representative. Furthermore, the Representative may authorize up to three (3) individuals to be Nominee(s) by fully completing the Nominees Insert (#P1-3), including certifying that any such Nominee is authorized to act on behalf of the Applicant. Should the Representative designate Nominees, the Auction Manager will send any notification or other written communication that is sent electronically to such Nominees as well.

Is the Representative designating at this time Nominee(s) who will be copied on all electronic communications from the Auction Manager?

Yes

No

IF YES, PLEASE COMPLETE AND UPLOAD THE DESIGNATION OF NOMINEES INSERT (#P1-3).



DESIGNATION OF NOMINEES INSERT (#P1-3)

Name of Applicant

DESIGNATION OF NOMINEES INSERT (#P1-3)

I, _____, (the Representative of the Applicant) authorize the individuals whose contact information is immediately below to receive notifications and documents.

Signature of Representative named in the Part 1 Form

Date

Contact Information for Nominee #1

First Name

Last Name

Title

Telephone No.

Alt. Telephone No. (if available)

Email Address

Contact Information for Nominee #2

First Name

Last Name

Title

Telephone No.

Alt. Telephone No. (if available)

Email Address

Contact Information for Nominee #3

First Name

Last Name

Title

Telephone No.

Alt. Telephone No. (if available)

Email Address

1.4 Applicant's Legal Representative in Ohio

The Applicant's Legal Representative in Ohio:

- must be either legal counsel or a representative agent;
- must have an address in Ohio; and
- must be authorized and agree to accept service of process on the Applicant's behalf.

Is the Applicant's Representative also the Applicant's legal counsel or a representative agent?

Yes No

IF NO, PLEASE PROVIDE THE FOLLOWING INFORMATION.

Provide the contact information for the Applicant's Legal Counsel or Representative Agent:

Given Name(s)

Last Name

Title

Company

Street Address

Street Address 2

City

State

Zip Code

Telephone No.

Fax No.

Email Address (optional)

THE APPLICANT MUST PROVIDE INFORMATION REGARDING ITS LEGAL REPRESENTATIVE BY COMPLETING THE LEGAL REPRESENTATIVE INSERT (#P1-4). THE SIGNATURE OF THE LEGAL REPRESENTATIVE OR INDIVIDUAL ACCEPTING SERVICE OF PROCESS ON THE APPLICANT'S BEHALF MUST BE NOTARIZED.



LEGAL REPRESENTATIVE INSERT (#P1-4)

Name of Applicant

LEGAL REPRESENTATIVE INSERT (#P1-4)

This certification must be signed by legal counsel or a representative agent and the signature must be notarized. **IF A COMPANY AGREES TO ACCEPT SERVICE OF PROCESS ON BEHALF OF THE APPLICANT, THE NAME AND CONTACT INFORMATION OF AN INDIVIDUAL FROM THAT COMPANY MUST BE PROVIDED IN THE PART 1 FORM AND THAT INDIVIDUAL MUST SIGN BELOW.**

I _____ [name of individual] agree to serve as legal counsel or a representative agent of the Applicant. I am authorized and I agree to receive service of process on the Applicant's behalf.

Signature of Individual Named in the Part 1 Form

Date

Signature and Seal from Notary Public

Date

IF YES, THE AUCTION MANAGER MAY REQUIRE ADDITIONAL INFORMATION.


1.5 General Requirements to Participate in the Auction


First Item: PJM Requirements


Is the Applicant currently a PJM member in good standing and qualified by PJM as a “Market Buyer” and “Market Seller” pursuant to PJM Agreements and qualified as a PJM “Load Serving Entity”?

Yes No


IF YES, PLEASE PROVIDE DOCUMENTATION FROM PJM THAT THE APPLICANT IS QUALIFIED AS A “MARKET BUYER” AND “MARKET SELLER” AND A PJM “LOAD SERVING ENTITY”. If the name of the entity on the requested documentation does not match the name of the Applicant, please provide evidence of a name change.

 **PJM Documentation 1**

 **PJM Documentation 2**

 **PJM Documentation 3**

IF NO, PLEASE COMPLETE AND UPLOAD THE PJM REQUIREMENTS INSERT (#P1-5).

 **PJM REQUIREMENTS INSERT (#P1-5)**

Name of Applicant

PJM REQUIREMENTS INSERT (#P1-5)
(First Item)

I certify that there exist no impediments for the Applicant to be qualified by PJM as a “Market Buyer” and “Market Seller” pursuant to PJM Agreements and to be qualified as a PJM “Load Serving Entity” by the start of the supply period. The Applicant undertakes to be qualified by PJM as a “Market Buyer”, a “Market Seller” pursuant to PJM Agreements, and to be qualified as a PJM “Load Serving Entity” by the start of the supply period should the Applicant become an SSO Supplier.

Signature of Representative of Applicant that is not currently qualified by PJM as “Market Buyer” and “Market Seller” or that is not a PJM “Load Serving Entity”

Date

Name

Second Item: Certifications

Each Applicant must review the CBP Rules and the Master SSO Supply Agreement so as to understand the conditions under which the auction will be conducted.

PLEASE PROVIDE THE CERTIFICATIONS BY COMPLETING THE CERTIFICATIONS INSERT (#P1-6).



CERTIFICATIONS INSERT (#P1-6)

Name of Applicant

CERTIFICATIONS INSERT (#P1-6)
(Second Item)

I certify that:

- a. The Applicant and its corporate officers have no indictments or pending criminal litigation in any federal, state or local jurisdiction relating to the Applicant;
- b. The Applicant and its corporate officers have no criminal convictions;
- c. The Applicant has no civil penalties, judgments, sanctions or consent decrees arising out of the violation of any law, rule, regulation or ordinance in connection with its business activities;
- d. The Applicant has not had any permit or authority to do business in any jurisdiction revoked or suspended; and
- e. The Applicant has never been barred from public bidding, or from bidding in a competitive bidding process for procurement of SSO or Default type service, or sanctioned for unauthorized disclosure of confidential information.

Signature of Representative

Date

Name

IF YOU ARE UNABLE TO MAKE ONE OR MORE OF THESE CERTIFICATIONS, PLEASE STATE WHICH CERTIFICATIONS YOU ARE UNABLE TO MAKE AND EXPLAIN ALL REASONS IN THE SPACE GIVEN BELOW.

Each Applicant must review the CBP Rules and the Master SSO Supply Agreement so as to understand the conditions under which the auction will be conducted.

1. I certify that I understand the terms of the CBP Rules and that the Applicant will comply with these rules.
2. I certify that I understand the terms of the Master SSO Supply Agreement and that the Applicant accepts its terms. If the Applicant wins at the auction, the Applicant will execute the Master SSO Supply Agreement with AEP Ohio and comply with the creditworthiness requirements set forth in the Master SSO Supply Agreement within three (3) days of acceptance of the results by the Commission.
3. I certify that the Applicant agrees to destroy any document distributed by the Auction Manager that lists the Qualified Bidders within five (5) days of the decision by the Commission on the results of the auction, or earlier if so instructed by the Auction Manager.
4. I certify that if the Applicant becomes a Qualified Bidder, the Applicant will not substitute another entity in its place, transfer its rights to another entity, or otherwise assign its status as a Qualified Bidder to another entity. The Applicant agrees that any such substitutions, transfers, or assignments shall be null and void and may result in the Applicant's exclusion from the auction.

Signature of Representative*
*Certifications 1-4

Date

5. I certify that if the Applicant qualifies to participate in the auction, the Applicant will not disclose at any time information regarding the list of Qualified Bidders, including but not limited to the number of Qualified Bidders, the identity of any one of the Qualified Bidders (including the Applicant itself), or the fact that an entity has not qualified for participation in the auction.

Signature of Representative

Date

IF UNABLE TO MAKE CERTIFICATION 5, IDENTIFY THE ENTITY RECEIVING SUCH INFORMATION AND EXPLAIN THE REASONS FOR SUCH DISCLOSURE.

The CBP Rules include restrictions on the disclosure of Confidential Information. For purposes of the following certifications, the definition of Confidential Information Relative to Bidding Strategy is provided in Section X.2 of the CBP Rules. This certification must hold until the Commission's decision on the results of the auction.

6. I certify that the Applicant will not disclose any Confidential Information Relative to Bidding Strategy to any party that may have an effect on the participation of another bidder, prospective bidder, or on any of the bids that another bidder would be willing to submit.

Signature of Representative

Date

IF UNABLE TO MAKE CERTIFICATION 6, PLEASE IDENTIFY THE ENTITY RECEIVING SUCH INFORMATION AND EXPLAIN THE REASONS FOR SUCH DISCLOSURE.

7. I certify that, to the extent Confidential Information Relative to Bidding Strategy is disclosed within the Applicant's organization or to a third party, the Applicant will ensure that sufficient precautions are taken to ensure that such Confidential Information is not made public or made available to another bidder. Such precautions include, but are not limited to confidentiality agreements, non-disclosure agreements, firewalls, and other contractual or structural protections that would maintain the confidential nature of the Applicant's bidding strategy.

Signature of Representative

Date

IF UNABLE TO MAKE CERTIFICATION 7, PLEASE IDENTIFY AND EXPLAIN ANY INSTANCES WHERE SUCH PRECAUTIONS WERE NOT TAKEN AND ANY BREACH OF CONFIDENTIALITY THAT MAY HAVE OCCURRED AS A RESULT.

1.6 Financial and Credit Information

First Item: Name of Entity on Whose Financial Standing the Applicant is Relying (the “Entity”)

FOR PURPOSES OF A CREDITWORTHINESS EVALUATION, THE APPLICANT MUST CLEARLY SELECT WHETHER THE APPLICANT IS RELYING ON ITS OWN FINANCIAL STANDING OR RELYING ON THE FINANCIAL STANDING OF A GUARANTOR.

Please select one of the two options below:

- (A) The Applicant is relying on its own financial standing.
- (B) The Applicant is relying on the financial standing of a Guarantor.

IF (A), APPLICANT RELIES ON ITS OWN FINANCIAL STANDING:

Second Item: Financial Information

PLEASE UPLOAD THE FOLLOWING INFORMATION FOR THE ENTITY ON WHOSE FINANCIAL STANDING YOU ARE RELYING (THE APPLICANT):

The Entity’s most recent SEC Form 10-K; if unavailable, please provide the most recent audited annual financial information (including a balance sheet, income statement, and cash flow statement).



The Entity’s most recent SEC Form 10-K

The Entity’s most recent SEC Form 10-Q; if unavailable, please provide the most recent audited quarterly financial information (including a balance sheet, income statement, and cash flow statement); if both an SEC Form 10-Q and audited quarterly financial information are unavailable, please provide the most recent quarterly or monthly financial data accompanied by an attestation by the Entity’s Chief Financial Officer that the information submitted is true, correct and a fair representation of the Entity’s financial condition.



The Entity’s most recent SEC Form 10-Q



Attestation from Chief Financial Officer (if necessary)

The following financial information for the Entity along with page references to the relevant financial filings submitted;

	Amount (\$)	Financial Document Page Number	Financial Document Source	Date of Financial Document Source
Goodwill				
Shareholders' Equity				
Net Intangible Assets				

IF FINANCIAL INFORMATION IS UNAVAILABLE FOR THE APPLICANT, THE APPLICANT MUST CLEARLY STATE THIS FACT IN THE BOX BELOW.

Third Item: Credit Ratings

PLEASE PROVIDE ALL AVAILABLE RATINGS FROM STANDARD & POOR'S RATINGS SERVICES ("S&P"), MOODY'S INVESTORS SERVICE, INC. ("MOODY'S"), AND FITCH RATINGS ("FITCH") FOR THE ENTITY ON WHOSE FINANCIAL STANDING YOU ARE RELYING (THE APPLICANT).

- 1. Is the Entity rated by S&P?**
 Yes No

IF YES, PLEASE PROVIDE:

The Entity's rating: _____

Type of rating (**check one**): Senior unsecured debt rating
 Corporate issuer rating

- 2. Is the Entity rated by Moody's?**
 Yes No

IF YES, PLEASE PROVIDE:

The Entity's rating: _____

Type of rating (**check one**): Senior unsecured debt rating
 Corporate issuer rating

3. Is the Entity rated by Fitch?

Yes No

IF YES, PLEASE PROVIDE:

The Entity's rating: _____

Type of rating (**check one**): Senior unsecured debt rating
 Corporate issuer rating

Fourth Item: Additional Information Regarding the Applicant

Is the Applicant and/or its parent (if applicable):

	Applicant		Parent	
	Yes	No	Yes	No
Operating under federal bankruptcy laws or bankruptcy laws in any other jurisdiction?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subject to pending litigation or regulatory proceedings (in state court, or in federal court, or from regulatory agencies, or in any other jurisdiction) which could materially impact the Applicant's and/or its parent's financial condition?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subject to collection lawsuits or outstanding judgments which could impact solvency?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PLEASE PROVIDE A STATEMENT DISCLOSING ANY EXISTING, PENDING OR PAST ADVERSE RULINGS, JUDGMENTS, LITIGATION, CONTINGENT LIABILITIES, REVOCATIONS OF AUTHORITY, ADMINISTRATIVE, REGULATORY (STATE, FERC, SEC OR DOJ) INVESTIGATIONS AND ANY OTHER MATTERS RELATING TO FINANCIAL OR OPERATIONAL STATUS FOR THE PAST THREE YEARS THAT ARISE FROM THE SALE OF ELECTRICITY OR NATURAL GAS, OR THAT MATERIALLY AFFECT CURRENT FINANCIAL OR OPERATIONAL STATUS OF THE APPLICANT (IF APPLICABLE).

Fifth Item: Draft Pre-Bid Security Documents

Are you submitting Draft Pre-Bid Security Documents to request modifications to the standard forms of the pre-bid letter of credit, the letter of intent to provide a guaranty, or the letter of reference?

Yes No

IF YES, PLEASE PROVIDE THE FOLLOWING INFORMATION.

- Applicants may request modifications to the standard forms of the pre-bid letter of credit, the letter of intent to provide a guaranty, or the letter of reference (“Standard Pre-Bid Security Documents”) that are non-material in nature, or that are advantageous to both AEP Ohio and the Applicant. Applicants request modifications to the Standard Pre-Bid Security Document(s) by submitting a draft document(s) substantially in the form of the Standard Pre-Bid Security Document(s) indicating clearly any and all modifications to the Standard Pre-Bid Security Document(s) (“Draft Pre-Bid Security Documents”). A Draft Pre-Bid Security Document that is not substantially in the form of the Standard Pre-Bid Security Document will not be considered or evaluated. The Applicant may only submit one (1) draft document below for each Standard Pre-Bid Security Document.
- Credit and legal representatives from AEP Ohio will determine whether proposed modifications contained in each Draft Pre-Bid Security Document are acceptable. An Applicant that submits a Draft Pre-Bid Security Document will receive a review of any proposed modifications within three (3) business days. The Auction Manager sends such review by email. Any review communicated to the Applicant of the Draft Pre-Bid Security Document(s) is final. The Applicant cannot submit a subsequent request for changes on the basis of this review.
- All approved modifications to the Standard Pre-Bid Security Documents will be posted to the CBP website in a single document that will be updated daily during the Part 1 Window. By 12 PM (noon) on the day the Part 2 Window opens, the final document containing all accepted modifications will be posted. All modifications accepted to the Standard Pre-Bid Security Documents for the benefit of a single Applicant will be made available to all Applicants on an optional basis. Each Applicant may use any of the approved modifications, regardless of whether the Applicant itself or another Applicant proposed the modification.
- An Applicant, in its Part 2 Application, must provide the required executed credit documents that either use the Standard Pre-Bid Security Documents or incorporate only those modifications to the Standard Pre-Bid Security Documents that are acceptable to AEP Ohio.

THE DRAFT PRE-BID SECURITY DOCUMENT(S) MUST BE SUBMITTED ELECTRONICALLY, IN MICROSOFT WORD WITH TRACKED CHANGES, AND MAY BE UPLOADED BELOW.



Modifications to the Pre-bid Letter of Credit



Modifications to the Letter of Intent to Provide Guaranty



Modifications to the Letter of Reference

1.7 Foreign Applicants

Is the Applicant relying on the financial standing of a foreign entity?

Yes No

IF YES, PLEASE PROVIDE THE FOLLOWING INFORMATION.

THE REPRESENTATIVE OF THE FOREIGN APPLICANT MUST COMPLETE AND UPLOAD THE FOREIGN APPLICANT CERTIFICATION INSERT (#P1-7).



FOREIGN APPLICANT CERTIFICATION INSERT (#P1-7)

Name of Applicant

FOREIGN APPLICANT CERTIFICATION INSERT (#P1-7)

I acknowledge that if the Foreign Applicant becomes an SSO Supplier, the Foreign Applicant will supply the following to AEP Ohio under the Master SSO Supply Agreement:

- (i) a legal opinion of counsel qualified to practice in the foreign jurisdiction in which the SSO Supplier is organized that (a) the SSO Supplier is duly incorporated and existing in such foreign jurisdiction; (b) the Master SSO Supply Agreement is the binding and enforceable obligation of the SSO Supplier in such foreign jurisdiction and does not violate any local law or the SSO Supplier's organizational or governing documents; and (c) all authorizations, approvals, consents, licenses, exemptions or other requirements of governmental, judicial or public bodies in such foreign jurisdiction have been obtained, and all execution formalities have been duly completed, necessary for the enforcement and validity of the Master SSO Supply Agreement and the performance by the SSO Supplier of its obligations thereunder; and
- (ii) the sworn certificate of the corporate secretary (or similar officer) of such SSO Supplier that the person executing the Master SSO Supply Agreement on behalf of the SSO Supplier has the authority to execute the Master SSO Supply Agreement and that the governing board of such SSO Supplier has approved the execution of the Master SSO Supply Agreement.

Signature of Representative of the
Foreign Applicant

Date

Name

THE REPRESENTATIVE OF THE APPLICANT HAS ACKNOWLEDGED IN THE IMMEDIATELY PRECEDING CERTIFICATION THAT ADDITIONAL DOCUMENTS ARE REQUIRED UNDER THE MASTER SSO SUPPLY AGREEMENT. THE APPLICANT IS REQUIRED TO SUBMIT A DRAFT OF THESE DOCUMENTS WITH ITS PART 1 APPLICATION. Please upload these documents to the online Part 1 Form in the spaces provided for this purpose.

***First Item:* Evidence of Creditworthiness for the Foreign Applicant**

A Foreign Applicant may provide any additional evidence of creditworthiness for the Foreign Applicant so as to provide AEP Ohio with comparable assurances of

creditworthiness as is applicable for an entity that has been incorporated or otherwise formed under the laws of a state of the United States or of the District of Columbia.

Are you submitting additional evidence of creditworthiness for the Foreign Applicant?

Yes

No

IF YES, YOU HAVE OPTIONALLY SELECTED TO PROVIDE ADDITIONAL EVIDENCE OF CREDITWORTHINESS FOR THE FOREIGN APPLICANT. PLEASE UPLOAD THE SUPPORTING DOCUMENTATION.



Additional Evidence of Creditworthiness for the Foreign Applicant

IF NO, THE ENTITY IS THE APPLICANT. PLEASE PROCEED TO THE NEXT ITEM.

Second Item: Required Documents for the Foreign Applicant

ADDITIONAL DOCUMENTS ARE REQUIRED FOR A FOREIGN APPLICANT UNDER THE MASTER SSO SUPPLY AGREEMENT. THE APPLICANT IS REQUIRED TO SUBMIT A DRAFT OF THESE DOCUMENTS WITH ITS PART 1 APPLICATION:

- Draft legal opinion of counsel qualified to practice in the foreign jurisdiction in which the SSO Supplier is organized that (a) the SSO Supplier is duly incorporated and existing in such foreign jurisdiction; (b) the Master SSO Supply Agreement is the binding and enforceable obligation of the SSO Supplier in such foreign jurisdiction and does not violate any local law or the SSO Supplier's organizational or governing documents; and (c) all authorizations, approvals, consents, licenses, exemptions or other requirements of governmental, judicial or public bodies in such foreign jurisdiction have been obtained, and all execution formalities have been duly completed, necessary for the enforcement and validity of the Master SSO Supply Agreement and the performance by the SSO Supplier of its obligations thereunder.
- Draft sworn certificate of the corporate secretary (or similar officer) of such SSO Supplier that the person executing the Master SSO Supply Agreement on behalf of the SSO Supplier has the authority to execute the Master SSO Supply Agreement and that the governing board of such SSO Supplier has approved the execution of the Master SSO Supply Agreement

PLEASE UPLOAD YOUR DRAFT LEGAL OPINION OF COUNSEL AND YOUR DRAFT SWORN CERTIFICATE IN THE SPACES PROVIDED BELOW.



Draft Legal Opinion of Counsel



Draft Sworn Certificate

The Auction Manager will provide an assessment of the acceptability of the draft documents with the Applicant's Part 1 Notification.

IF (B), APPLICANT RELIES ON THE FINANCIAL STANDING OF A GUARANTOR:

PLEASE NOTE THAT THE FINANCIAL INFORMATION REQUESTED BY THIS APPLICATION MUST BE AVAILABLE FOR THE GUARANTOR.

Name of Guarantor

Legal Name of Guarantor (if different from above)

Place of Incorporation (if applicable)

Federal Tax I.D.

D&B DUNS #

Please state whether Guarantor is corporation, partnership, etc.

Years in Business

The person designated below is a representative of the Guarantor.

Given Name(s)

Last Name

Title

Street Address 1

Street Address 2

City

State

Zip Code

Telephone No.

Fax No.

Email Address

Second Item: Financial Information

PLEASE UPLOAD THE FOLLOWING INFORMATION FOR THE ENTITY ON WHOSE FINANCIAL STANDING YOU ARE RELYING (THE GUARANTOR):

The Entity's most recent SEC Form 10-K; if unavailable, please provide the most recent audited annual financial information (including a balance sheet, income statement, and cash flow statement).



The Entity's most recent SEC Form 10-K

The Entity's most recent SEC Form 10-Q; if unavailable, please provide the most recent audited quarterly financial information (including a balance sheet, income statement, and cash flow statement); if both an SEC Form 10-Q and audited quarterly financial information are unavailable, please provide the most recent quarterly or monthly financial data accompanied by an attestation by the Entity's Chief Financial Officer that the information submitted is true, correct and a fair representation of the Entity's financial condition.



The Entity's most recent SEC Form 10-Q



Attestation from Chief Financial Officer (if necessary)

The following financial information for the Entity along with page references to the relevant financial filings submitted;

	Amount (\$)	Financial Document Page Number	Financial Document Source	Date of Financial Document Source
Goodwill				
Shareholders' Equity				
Net Intangible Assets				

Third Item: Credit Ratings

PLEASE PROVIDE ALL AVAILABLE RATINGS FROM STANDARD & POOR'S RATINGS SERVICES ("S&P"), MOODY'S INVESTORS SERVICE, INC. ("MOODY'S"), AND FITCH RATINGS ("FITCH") FOR THE ENTITY ON WHOSE FINANCIAL STANDING YOU ARE RELYING (THE GUARANTOR).

1. **Is the Entity rated by S&P?**
 Yes No

IF YES, PLEASE PROVIDE:

The Entity's rating: _____
 Type of rating (**check one**): Senior unsecured debt rating
 Corporate issuer rating

2. Is the Entity rated by Moody's?

Yes No

IF YES, PLEASE PROVIDE:

The Entity's rating: _____

Type of rating (**check one**): Senior unsecured debt rating
 Corporate issuer rating

3. Is the Entity rated by Fitch?

Yes No

IF YES, PLEASE PROVIDE:

The Entity's rating: _____

Type of rating (**check one**): Senior unsecured debt rating
 Corporate issuer rating

Fourth Item: Additional Information Regarding the Applicant

Is the Applicant and/or its parent (if applicable):

	Applicant		Parent	
	Yes	No	Yes	No
Operating under federal bankruptcy laws or bankruptcy laws in any other jurisdiction?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subject to pending litigation or regulatory proceedings (in state court, or in federal court, or from regulatory agencies, or in any other jurisdiction) which could materially impact the Applicant's and/or its parent's financial condition?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subject to collection lawsuits or outstanding judgments which could impact solvency?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PLEASE PROVIDE A STATEMENT DISCLOSING ANY EXISTING, PENDING OR PAST ADVERSE RULINGS, JUDGMENTS, LITIGATION, CONTINGENT LIABILITIES, REVOCATIONS OF AUTHORITY, ADMINISTRATIVE, REGULATORY (STATE, FERC, SEC OR DOJ) INVESTIGATIONS AND ANY OTHER MATTERS RELATING TO FINANCIAL OR OPERATIONAL STATUS FOR THE PAST THREE YEARS THAT ARISE FROM THE SALE OF ELECTRICITY OR NATURAL GAS, OR THAT MATERIALLY AFFECT CURRENT FINANCIAL OR OPERATIONAL STATUS OF THE APPLICANT (IF APPLICABLE).

Fifth Item. Additional Information Regarding the Applicant’s Guarantor

Is the Guarantor and/or its parent (if applicable):

	Guarantor		Parent	
	Yes	No	Yes	No
Operating under federal bankruptcy laws or bankruptcy laws in any other jurisdiction?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subject to pending litigation or regulatory proceedings (in state court, or in federal court, or from regulatory agencies, or in any other jurisdiction) which could materially impact the Guarantor’s and/or its parent’s financial condition?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Subject to collection lawsuits or outstanding judgments which could impact solvency?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PLEASE PROVIDE A STATEMENT DISCLOSING ANY EXISTING, PENDING OR PAST ADVERSE RULINGS, JUDGMENTS, LITIGATION, CONTINGENT LIABILITIES, REVOCATIONS OF AUTHORITY, ADMINISTRATIVE, REGULATORY (STATE, FERC, SEC OR DOJ) INVESTIGATIONS AND ANY OTHER MATTERS RELATING TO FINANCIAL OR OPERATIONAL STATUS FOR THE PAST THREE YEARS THAT ARISE FROM THE SALE OF ELECTRICITY OR NATURAL GAS, OR THAT MATERIALLY AFFECT CURRENT FINANCIAL OR OPERATIONAL STATUS OF THE GUARANTOR (IF APPLICABLE).

Sixth Item. Draft Pre-Bid Security Documents

Are you submitting Draft Pre-Bid Security Documents to request modifications to the standard forms of the pre-bid letter of credit, the letter of intent to provide a guaranty, or the letter of reference?

Yes **No**

IF YES, PLEASE PROVIDE THE FOLLOWING INFORMATION.

- Applicants may request modifications to the standard forms of the pre-bid letter of credit, the letter of intent to provide a guaranty, or the letter of reference (“Standard Pre-Bid Security Documents”) that are non-material in nature, or that are advantageous to both AEP Ohio and the Applicant. Applicants request modifications to the Standard Pre-Bid Security Document(s) by submitting a draft document(s) substantially in the form of the Standard Pre-Bid Security Document(s) indicating clearly any and all modifications to the Standard Pre-Bid Security Document(s) (“Draft Pre-Bid Security Documents”). A Draft Pre-Bid Security Document that is not substantially in the form of the Standard Pre-Bid

Security Document will not be considered or evaluated. The Applicant may only submit one (1) draft document below for each Standard Pre-Bid Security Document.

- Credit and legal representatives from AEP Ohio will determine whether proposed modifications contained in each Draft Pre-Bid Security Document are acceptable. An Applicant that submits a Draft Pre-Bid Security Document will receive a review of any proposed modifications within three (3) business days. The Auction Manager sends such review by email. Any review communicated to the Applicant of the Draft Pre-Bid Security Document(s) is final. The Applicant cannot submit a subsequent request for changes on the basis of this review.
- All approved modifications to the Standard Pre-Bid Security Documents will be posted to the CBP website in a single document that will be updated daily during the Part 1 Window. By 12 PM (noon) on the day the Part 2 Window opens, the final document containing all accepted modifications will be posted. All modifications accepted to the Standard Pre-Bid Security Documents for the benefit of a single Applicant will be made available to all Applicants on an optional basis. Each Applicant may use any of the approved modifications, regardless of whether the Applicant itself or another Applicant proposed the modification.
- An Applicant, in its Part 2 Application, must provide the required executed credit documents that either use the Standard Pre-Bid Security Documents or incorporate only those modifications to the Standard Pre-Bid Security Documents that are acceptable to AEP Ohio.

THE DRAFT PRE-BID SECURITY DOCUMENT(S) MUST BE SUBMITTED ELECTRONICALLY, IN MICROSOFT WORD WITH TRACKED CHANGES, AND MAY BE UPLOADED BELOW.



Modifications to the Pre-bid Letter of Credit



Modifications to the Letter of Intent to Provide Guaranty



Modifications to the Letter of Reference

1.7 Foreign Guarantors

The Auction Manager will require the Foreign Applicant Certification (#P1-7) Insert from a Foreign Applicant.

Is the Applicant relying on the financial standing of a foreign entity?

Yes

No

IF YES, THE REPRESENTATIVE OF THE APPLICANT RELYING ON A FOREIGN GUARANTOR MUST COMPLETE AND UPLOAD THE FOREIGN GUARANTOR CERTIFICATION INSERT (#P1-8).



FOREIGN GUARANTOR CERTIFICATION INSERT (#P1-8)

Name of Applicant

FOREIGN GUARANTOR CERTIFICATION INSERT (#P1-8)

I acknowledge that if the Applicant becomes an SSO Supplier, the following must be supplied to AEP Ohio under the Master SSO Supply Agreement in order for the Applicant to rely on the Foreign Guarantor:

(i) a legal opinion of counsel qualified to practice in the foreign jurisdiction in which the Guarantor is organized that (a) the Guarantor is duly incorporated and existing in such foreign jurisdiction; (b) the Total Exposure Amount Guaranty and the Independent Credit Threshold Guaranty is the binding and enforceable obligation of the Guarantor in such foreign jurisdiction and does not violate any local law or the Guarantor's organizational or governing documents; and (c) all authorizations, approvals, consents, licenses, exemptions or other requirements of governmental, judicial or public bodies in such foreign jurisdiction have been obtained, and all execution formalities have been duly completed, necessary for the enforcement and validity of the Total Exposure Amount Guaranty and the Independent Credit Threshold Guaranty and the performance by the Guarantor of its obligations thereunder; and

(ii) the sworn certificate of the corporate secretary (or similar officer) of such Guarantor that the person executing the Total Exposure Amount Guaranty and the person executing the Independent Credit Threshold Guaranty on behalf of the Guarantor has the authority to execute the Total Exposure Amount Guaranty and the Independent Credit Threshold Guaranty, and that the governing board of such Guarantor has approved the execution of the Total Exposure Amount Guaranty and the Independent Credit Threshold Guaranty.

Signature of Representative of Applicant relying on
the financial Standing of a Foreign Guarantor

Date

Name

THE REPRESENTATIVE OF THE APPLICANT HAS ACKNOWLEDGED IN THE IMMEDIATELY PRECEDING CERTIFICATION THAT ADDITIONAL DOCUMENTS ARE REQUIRED UNDER THE MASTER SSO SUPPLY AGREEMENT. THE APPLICANT IS REQUIRED TO SUBMIT A DRAFT OF THESE DOCUMENTS WITH ITS PART 1 APPLICATION. Please upload these documents to the online Part 1 Form in the spaces provided for this purpose.

First Item: Evidence of Creditworthiness for the Foreign Guarantor

An Applicant relying on the financial standing of a Foreign Guarantor may provide any additional evidence of creditworthiness for the Foreign Guarantor so as to provide AEP Ohio with comparable assurances of creditworthiness as is applicable for an entity that has been incorporated or otherwise formed under the laws of a state of the United States or of the District of Columbia.

Are you submitting additional evidence of creditworthiness for the Foreign Guarantor on whose financial standing the Applicant relies?

Yes No

IF YES, YOU HAVE OPTIONALLY SELECTED TO PROVIDE ADDITIONAL EVIDENCE OF CREDITWORTHINESS FOR THE FOREIGN GUARANTOR. PLEASE UPLOAD THE SUPPORTING DOCUMENTATION.



Additional Evidence of Creditworthiness for the Foreign Guarantor

Second Item: Required Documents for the Foreign Guarantor

ADDITIONAL DOCUMENTS ARE REQUIRED FOR A FOREIGN GUARANTOR UNDER THE MASTER SSO SUPPLY AGREEMENT. THE APPLICANT IS REQUIRED TO SUBMIT A DRAFT OF THESE DOCUMENTS WITH ITS PART 1 APPLICATION:

- Draft legal opinion of counsel qualified to practice in the foreign jurisdiction in which the Guarantor is organized that (a) the Guarantor is duly incorporated and existing in such foreign jurisdiction; (b) the Total Exposure Amount Guaranty and the Independent Credit Threshold Guaranty is the binding and enforceable obligation of the Guarantor in such foreign jurisdiction and does not violate any local law or the Guarantor's organizational or governing documents; and (c) all authorizations, approvals, consents, licenses, exemptions or other requirements of governmental, judicial or public bodies in such foreign jurisdiction have been obtained, and all execution formalities have been duly completed, necessary for the enforcement and validity of the Total Exposure Amount Guaranty and the Independent Credit Threshold Guaranty and the performance by the Guarantor of its obligations thereunder.
- Draft sworn certificate of the corporate secretary (or similar officer) of such Guarantor that the person executing the Total Exposure Amount Guaranty and the person executing the Independent Credit Threshold Guaranty on behalf of the Guarantor has the authority to execute the Total Exposure Amount Guaranty and the Independent Credit Threshold Guaranty, and that the governing board of such Guarantor has approved the execution of the Total Exposure Amount Guaranty and the Independent Credit Threshold Guaranty.

PLEASE UPLOAD YOUR DRAFT LEGAL OPINION OF COUNSEL AND YOUR DRAFT SWORN CERTIFICATE IN THE SPACES PROVIDED BELOW.



Draft Legal Opinion of Counsel



Draft Sworn Certificate

The Auction Manager will provide an assessment of the acceptability of the draft documents with the Applicant's Part 1 Notification.

1.8 Bidding Agreements

Please note that AEP Ohio will not review information provided in this section.

Is the Applicant bidding independently and not as a party to any bidding agreement with another party or through any other arrangement involving joint or coordinated bidding with any other party?

Yes

No

If NO, THE REPRESENTATIVE MUST PROVIDE ADDITIONAL INFORMATION REGARDING THE BIDDING AGREEMENT. PLEASE COMPLETE AND UPLOAD THE BIDDING AGREEMENTS INSERT (#P1-9).



BIDDING AGREEMENT INSERT (#P1-9)

Name of Applicant

BIDDING AGREEMENT INSERT (#P1-9)

Please note that AEP Ohio will not review information provided in this section.

Please indicate below:

- Whether you are part of a bidding agreement, bidding consortium, joint venture, or other arrangement that is related to your participation in the auction;
- The names of the other parties to the bidding agreement or other arrangement.

- Bidding Agreement Bidding Consortium
 Joint Venture Other (define: _____)

Other parties to the bidding agreement or other arrangement:

If you are part of a bidding agreement, a joint venture for the purpose of participating in the auction, or a bidding consortium, or any other arrangement pertaining to participating in the auction, you must nominate below a single party to the bidding agreement, bidding consortium or joint venture to fulfill the creditworthiness requirements.

A representative of the party named above must sign here to acknowledge the fact that this party has agreed to fulfill the creditworthiness requirements:

Signature of representative of the party named
above that will fulfill the creditworthiness requirements





Date

Name

1.9 Justification of Omissions

IF YOU ARE UNABLE TO PROVIDE ALL DOCUMENTS OR INFORMATION REQUIRED IN THIS APPLICATION, PLEASE JUSTIFY FULLY ANY OMISSIONS IN THE SPACE PROVIDED BELOW.

IF YOU NEED TO PROVIDE ADDITIONAL DOCUMENTS THAT COULD NOT BE UPLOADED IN PREVIOUS SECTIONS, PLEASE PROVIDE THESE BELOW.

-  **Additional Document 1**
-  **Additional Document 2**
-  **Additional Document 3**
-  **Additional Document 4**

End of Part 1 Form
